

1) General information:

- You do not need to fill out the order form by hand. The order form is an interactive document, you can fill it out and save it in your computer

2) Information how to fill out page 1:

- Our standard routine phospholipid analyses are always performed according to “non GxP”. If you need the analysis according to GMP, please let us know in advance.

ANALYSIS ACCORDING TO (this is to certify the quality standard needed by customer for present analysis.)			
<input checked="" type="checkbox"/> Standard (non-GXP)	<input type="checkbox"/> GLP	<input type="checkbox"/> GMP	<input type="checkbox"/> REACH

3) Information how to fill out page 2:

Charge/lot.:

If your sample do not have a charge/lot number, please write “---” in the corresponding field in the order form. Then we know, that this sample has no charge/lot and you have not forgotten to fill out this field.

Specification/expected content:

Please write your expected value for the sample (“sum of phospholipid min. 40%” or “PC min. 25%” or “unknown”, these are examples).

If you do not know the specification/expected content, please write “unknown”

Note: It is important, that you write “min.” or “max” or a **value**, since it is not possible to reach a specification exactly.

Desired examination:

Analysis requested: please write “phospholipid analysis” (not ³¹P-NMR analysis, since there are several analyses we perform with “³¹P-NMR”, not only phospholipid analyses

Number of determinations: e.g. “single determination” or “double determination”

Correct: “phospholipid analysis (single determination)”.

Comments:

Matrix: “soy lecithin” / “fish feed” / “egg lecithin” or “marine source” or “milk” or “vegetable oil” etc -> this is important for the molecular weight and calculation of the results.

If capsules: please write the number of capsules you want used for each single determination, please write “use 1 whole capsule” or “use filling of 1 capsule” (examples)

Correct: “Matrix: krill” or “matrix: soy lecithin”.

Note: please cross “Animal Origin”, if the sample(s) is/are from animal origin.

Examples:

SAMPLE DECLARATIONS / ANALYSES REQUIRED			
1	Sample name deoiled lecithin	Charge / Lot. 123456	Specification: (e.g. ppm / %) sum PL min. 40%
Desired examination	phospholipid analysis (single determination) <input type="checkbox"/> Animal Origin		
Comments	matrix: soy lecithin		
2	Sample name XYZ	Charge / Lot. 123456	Specification: (e.g. ppm / %) unknown
Desired examination	phospholipid analysis (single determination) <input checked="" type="checkbox"/> Animal Origin		
Comments	use 1 whole capsule (shell+filling) for the analysis; matrix: krill oil		